



OYINS RESORT: A SUBSIDIARY OF OYINSINTERNATIONAL

OLD EPE GARAGE, IJEBU ODE OGUN STATE NIGERIA

RECREATION AND WELLNESS DEPARTMENT

Store Keeper

Responsibilities:

Receiving and processing deliveries, verifying quantities and quality. Maintaining accurate inventory records, using manual or digital systems. Issuing supplies to authorized personnel according to established procedures. Organizing and storing inventory effectively to ensure easy access and prevent damage. Performing regular inventory checks and reporting discrepancies. Maintaining cleanliness and sanitation of the store area. Completing purchase orders and managing vendor relationships (if applicable). Generating reports on inventory levels, usage, and costs (if applicable). Following all safety and security procedures.

Requirements:

High school diploma or equivalent preferred. Minimum of 1 year of experience working in a similar inventory management role. Strong organizational and time management skills. Excellent attention to detail and accuracy. Basic computer skills and proficiency in relevant inventory management software (if applicable). Strong communication and interpersonal skills. Ability to work independently and as part of a team.

Physical stamina and ability to lift and move heavy objects

Benefits:

Competitive salary and benefits package. Opportunity to work in a dynamic and fast-paced environment. Career development opportunities within a growing hospitality company. Discounted hotel stays and access to hotel amenities. The chance to make a positive impact on the guest experience. If you are a highly motivated and customer-oriented individual with a passion for hospitality, we encourage you to apply!

To Apply:

Please send your resume and cover letter to [Info@oyinsinternational.com] or call....
We look forward to hearing from you!